

## **Chapter-3 (Manual 2)**

### **Powers and Duties of Officers and Employees.**

The officers of the Department perform duties and exercise powers as laid down in the Standing Orders issued by the Department and Punjab Civil Services Rules. The decision making powers begin at the level of Additional Secretary. No decision making powers vests in the Assistants or the Branch Superintendent.

The decision making powers in the Department are as follows :-

Annexure to Standing Orders